

AT A REGULAR MEETING OF THE CULPEPER COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD ROOM, LOCATED AT 302 N. MAIN STREET, ON TUESDAY, FEBRUARY 1, 2005.

Board Members Present: **John F. Coates, Chairman**
 Steven E. Nixon, Vice-Chairman
 William C. Chase, Jr.
 Sue D. Hansohn
 James C. Lee
 Brad C. Rosenberger
 Steven L. Walker

Staff Present: Frank T. Bossio, County Administrator
 J. David Maddox, County Attorney
 Valerie H. Lamb, Finance Director
 John C. Egertson, Planning Director
 Paul Howard, Director of Environmental Services
 Peggy S. Crane, Deputy Clerk

CALL TO ORDER

Mr. Coates, Chairman, called the meeting to order at 10:00 a.m.

INVOCATION

Rev. Michael Gray, Pastor of St. Stephens Episcopal Church, presented the invocation.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mr. Walker led the members of the Board and the audience in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA - ADDITIONS AND/OR DELETIONS

Mr. Frank Bossio, County Administrator, explained to members of the Board and the audience that the County was in transition between paper documentation to an electronic process called "BoardDocs", but both methods would be used this month to ease the flow. He thanked Mrs. Peggy Crane, Deputy Clerk, for the long hours involved in accomplishing this task.

Mr. Bossio asked that the following changes be made in the agenda:

Under **CONSENT AGENDA**, move item e. - **THE BOARD WILL CONSIDER APPROVING BUDGET AMENDMENTS FOR THE COMMISSIONER OF THE REVENUE'S OFFICE** to **NEW BUSINESS**; and re-letter item f. as item e. - The Board will consider a budget amendment for the Sheriff's Office for a donation received in the amount of \$5,000.

Under **NEW BUSINESS**, add **STAFF REPORT ON "EVALUATING THE CAPACITY OF SCHOOL BUILDINGS IN CULPEPER, VIRGINIA"**; **THE BOARD WILL CONSIDER APPROVING BUDGET AMENDMENTS FOR THE COMMISSIONER OF THE REVENUE'S OFFICE**; and **CONSIDERATION OF OFF-SITE IMPROVEMENTS FOR THE NEW HIGH**

SCHOOL.

Under **ADMINISTRATOR'S REPORT**, add item c. - 2005 Comprehensive Plan Planning Meeting Schedule.

Under **CLOSED SESSION**, add:

4. Under *Virginia Code* § 2.2-3711(A)(7), for consultation with legal counsel and Staff pertaining to actual litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the County; and

5. Under *Virginia Code* § 2.2-3711(A)(7) for consultation with legal counsel and Staff pertaining to probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the County.

Mr. Bossio recommended that items 4.04 and 4.03 be reversed for continuity in the presentations.

Mr. Walker asked that item (J) Consideration of appointment to the School Oversight Committee be added to item 1. under **CLOSED SESSION**.

Mr. Walker moved, seconded by Mr. Nixon, to approve the agenda as amended.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

APPROVAL OF MINUTES

The minutes of the November 17, 2004 Centex work session and public hearing, and January 4, 2005 regular minutes were presented for approval.

Mr. Nixon moved, seconded by Mr. Lee, to approve the minutes as presented.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

CONSENT AGENDA

Mr. Bossio reviewed the following Consent Agenda items with the Board:

a. The Board will consider approving an application of a grant for the Sheriff's Office from the Division of Motor Vehicles in the amount of \$1,500 to be used for overtime for traffic enforcement (no local match required);

b. The Board will consider a budget amendment for the Library for a Get Real, Get Fit grant in the amount of \$1,700 to be used to help middle school students learn to eat and exercise properly;

c. The Board will consider approving a Resolution of Appreciation for James David

Cubbage;

d. The Board will consider approving a Resolution of Recognition for David and Charlotte Caldwell;

e. The Board will consider approving a request from the Department of Parks & Recreation to apply for a VML Insurance Matching Safety Grant Program; and

f. (Addition) The Board will consider a budget amendment for the Sheriff's Office for a donation received in the amount of \$5,000 (a "known" donation).

Mr. Nixon moved, seconded by Mr. Walker, to approve the Consent Agenda as presented.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

GENERAL COUNTY BUSINESS

Mr. Coates announced that several presentations would be made and asked that the recipients come forward as their names were called.

SPECIAL PRESENTATION - RESOLUTION OF APPRECIATION WILL BE PRESENTED TO DAVID CUBBAGE

Mr. Coates stated that Mr. David Cubbage, former member of the County Planning Commission, was being recognized for his service to the County. He asked Mr. Bossio to read the following resolution into the record:

RESOLUTION OF APPRECIATION FOR JAMES DAVID CUBBAGE

WHEREAS, James David Cubbage served as an active and vital member of the Culpeper County Planning Commission from February 1, 1998 to January 31, 2005; and

WHEREAS, his judgment and guidance have been an asset and his contributions to planning in Culpeper County have been outstanding through eight years of significant change; and

WHEREAS, his devotion to the duties of public service has earned him the respect and trust of his fellow Commission members, Culpeper County Staff, and the Board of Supervisors; and

WHEREAS, his expertise in the field of transportation provided valuable insight into one of the most important aspects of planning; and

WHEREAS, he earned admiration for his commitment and dedication;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors extends its deep appreciation to James David Cubbage for his exemplary service to the Planning Commission and for his high regard for the interests of the County; and

BE IT FURTHER RESOLVED, that the Board also extends its gratitude for his dedication and guidance; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Culpeper County would like to take this opportunity thank him for his professional contributions and wish him the best in his future endeavors.

DONE this 1st day of February 2005.

By: William C. Chase, Jr., Stevensburg District
Sue D. Hansohn, Catalpa District
James C. Lee, Cedar Mountain District
Steven E. Nixon, West Fairfax District
Brad C. Rosenberger, Jefferson District
Steven L. Walker, East Fairfax District

/s/ John F. Coates
John F. Coates, Chairman
Culpeper County Board of Supervisors
Salem District

ATTEST:

Frank T. Bossio, Clerk to the Board

Mr. Coates thanked Mr. Cubbage, on behalf of the Planning Commission, Board of Supervisors, and County staff, for his service to the County.

PRESENTATION - A RESOLUTION OF RECOGNITION WILL BE PRESENTED TO DAVID AND CHARLOTTE CALDWELL

Mr. Coates stated that Mr. and Mrs. Caldwell were being recognized for their outstanding farm conservation practices. He asked Mr. Bossio read the following resolution into the record:

**RESOLUTION OF RECOGNITION
PRESENTED TO
DAVID AND CHARLOTTE CALDWELL**

WHEREAS the Culpeper Soil and Water Conservation District serves this community through programs and activities that enhance water quality of our surface and ground waters; while conserving and protecting our natural resources; and

WHEREAS in cooperation with the Virginia Department of Conservation and Recreation, farmers who demonstrate outstanding management practices, which conserve our precious natural resources are selected and recognized through the Clean Water/Bay Friendly Farm Award Program; and

WHEREAS the Culpeper Soil and Water Conservation District has selected David and Charlotte Caldwell as the Clean Water/Bay Friendly Farm Award recipient of Culpeper County for year 2004; and

WHEREAS, that David and Charlotte Caldwell demonstrated a commitment to the conservation of natural resources on their farm through the use of an intensive rotational grazing system and careful nutrient management. Mystic Hill Farm has erected stream fencing to exclude livestock from the majority of the farm's waterways, protecting stream banks and water quality.

THEREFORE, BE IT RESOLVED by the Culpeper County Board of Supervisors that David and Charlotte Caldwell are hereby commended for their commitment to protecting and enhancing waters that flow beyond farm boundaries and for the conservation ethic they demonstrate through their farm management practices; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Culpeper County Board of

Supervisors would like to thank David and Charlotte Caldwell for their outstanding farm conservation management practices which includes implementation of a farm nutrient management plan.

DONE, this 1st day of February 2005.

By: William C. Chase, Jr., Stevensburg District
Sue D. Hansohn, Catalpa District
James C. Lee, Cedar Mountain District
Steven E. Nixon, West Fairfax District
Brad C. Rosenberger, Jefferson District
Steven L. Walker, East Fairfax District

/s/ John F. Coates
John F. Coates, Chairman
Culpeper County Board of Supervisors
Salem District

ATTEST:

Frank T. Bossio
Clerk to the Board

Mr. Coates thanked Mr. and Mrs. Caldwell on behalf of the Board for their efforts in protecting the environment. He also thanked Mr. Clark, the Caldwells' farm manager, for his contributions in this activity.

PRESENTATION OF SERVICE AWARDS

Mr. Coates announced that the Board would recognize County employees with 5, 10, 15, 20, and 25 years of service. Mr. Bossio read the names of those receiving awards, and Ms. Suzanne Taylor, Human Resources Director, presented certificates to them. Mr. Coates extended the Board's appreciation for their contributions to the County.

INTRODUCTION OF NEW EMPLOYEES

Mr. Carl Sachs, Director of Economic Development, introduced Ms. Susie Updike, Administrative Assistant to the Economic Development Board, and provided information on her education and background.

Mr. Bill Myers, Building Official, introduced Mr. Benjamin Harrison, a new Building Inspector, and related his experience in the electrical field.

Mr. Coates welcomed both Ms. Updike and Mr. Harrison to the County staff.

PRESENTATION OF 2004 ANNUAL AUDIT REPORT

Ms. Valerie Lamb, Finance Director, introduced Mr. David Hughes of Robinson, Farmer, Cox Associates, who would present the County's Comprehensive Financial Audit Report for Fiscal Year 2004.

Mr. Hughes thanked Ms. Lamb and Mr. David Foley, his Assistant, for their active involvement in the audit process. He noted the report had four sections: Introductory, Financial, Statistical, and Compliance Sections; and stated that each section was in conformance with Government Finance Officers Association national reporting requirements. He said he believed

the report would again receive a Certificate of Achievement for Excellence in Financial Reporting, as it had in past years.

Mr. Hughes reported that three opinions on the basic financial statements, compliance with laws and regulations, and Federal Assistance programs were “unqualified” or the cleanest opinions that could be given. He called the Board’s attention to the Introduction section, which described the reporting entity and major initiatives that were accomplished during the fiscal year; and the Management’s Discussion and Analysis, a narrative overview of the complete report indicating expenses and revenues by category. He reviewed the financial statements and pinpointed the section on debt activity. He said that the Management Letter referenced a couple of items for the School Board on capital asset accounting and some policies and improvements to be made in Title VI-B requests for reimbursement. He said in the course of preliminary work, extensive analyses were done on the outside audits of monies that were collected, such as the landfill, to determine whether deposits were being made in a timely fashion. He said all items addressed had been corrected with the exception of the School System’s day care depositing and he believed that process was underway to ensure these were remitted to the Treasurer in a more timely manner.

Mrs. Hansohn asked how much local monies were involved in the Title VI-B reimbursements. Mr. Hughes replied that the issue involved the time involved in obtaining reimbursements, and local funds were used in the interim period until the request was submitted to the Department of Education and until the Federal grant funds were actually received and deposited. He said the recommendation was that when expenditures reached \$10,000 during a given month, a request for reimbursement should be submitted for any grant expenditures, not just Title VI-B.

Mrs. Hansohn stated that the audit indicated that funds were left over from the School budget, plus Title VI-B monies and asked for the total amount of local money used for those items. Mr. Bossio replied that the total amount left over from last year’s budget was \$1.9 million, of which approximately \$1 million were Title VI-B monies during the period June 1, 2002 to July 1, 2003, or basically two years of Title VI-B money.

Mr. Walker asked whether policies were in place or whether a recommendation had been made to ensure they were in place. Mr. Hughes replied that it was a recommendation not just for Culpeper County, but for any locality in the Commonwealth, to request reimbursement when expenditures were over \$10,000, but he did not know whether a policy was in place for the School Board.

Mr. Walker stated that the County would need to follow up on that recommendation.

Mrs. Hansohn moved, seconded by Mr. Nixon, to accept the audit report for the year ended June 30, 2003.

Mrs. Hansohn suggested that a letter be sent to the School Board to ensure that the recommendation regarding Title VI-B monies was implemented. She amended her motion to include that a letter to that effect be sent to the School Board.

Mr. Walker noted that Dr. David Cox, Superintendent of Schools, was in attendance, and Mr. Coates invited Dr. Cox to come to the podium.

Mr. Walker explained that the auditor's recommendation was that amounts over \$10,000 should be drawn down within 30 days and asked Dr. Cox whether he was in a position to do that.

Dr. Cox stated that he was not prepared to discuss the recommendation since Mr. Jeff Shomo, School Board Director of Finance, was not present. He said he did not know whether there was a specific School Board policy that directed staff to be responsive to the draw-down of Title VI-B funds or similar funds, but he would be willing to work with the auditors on specific recommendations for consideration by the School Board.

Mr. Lee stated that normally when audit reports were received, the individuals involved would meet and discuss the auditor's recommendations. He asked Dr. Cox whether that had occurred. Dr. Cox replied that they received a copy of the auditor's letter last week, but they had not had a meeting with the auditor.

Mr. Rosenberger asked whether the motion had been amended to reflect Mrs. Hansohn's suggestion.

Mrs. Hansohn stated she would amend her original motion to approve the audit report and to send a letter to the School Board. Mr. Chase seconded.

Mr. Walker asked that the letter to the School Board reflect that a meeting should be held with the auditor, School Board's Finance Committee, and County staff to address the audit report recommendations. Mr. Bossio stated that he or Mrs. Lamb would be glad to meet with the parties to develop a methodology to be used.

Mr. Lee noted that he was not being critical, but suggested in the future when a management letter was received from the auditor that all groups have an opportunity to discuss it with the auditor and share ideas to address any issues.

Mr. Coates asked Mr. Bossio to ensure that County staff met with the School staff and Mr. Hughes, if necessary. Mr. Bossio stated he would certainly do that and, in defense of the auditors who had left, he was fairly certain that they had met with School staff.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

CAREER PARTNERS DEMONSTRATION

Mr. Bossio introduced Mr. Michael Stay, Program Director of Career Partners, and asked him to discuss the Career Partners' new online resource center.

Mr. Stay reported that the Industrial Development Authority in Culpeper had provided funding to develop a state-of-the-art career and college planning resource that was available on a website so that all students at the High School could benefit from information connecting business with education. He distributed a flyer on the website, "Talenthound.com", and explained what was available for students, businesses, and members of the community. He said the main purpose of the website was to get students focused on what they were going to do after high school, whether it was going to a two-year or four-year college, going right into the workforce, or going into some type of certification program.

Mr. Stay provided a demonstration of the contents of the website and explained the importance of having easily accessible information on colleges or tips to pursue employment readily available for both students and businesses. He displayed the various links on the site and discussed a quiz containing questions regarding attitude, dreams, and interests that students could take to determine the best choices for them to pursue after high school. There were specific links to various colleges and universities, information on financial aid, etc., as well as links to obtain information regarding technical careers.

Mr. Stay reviewed the benefits for students considering the Career Academy, for students already in the Career Academy, and for Career Partners to connect with business internships and apprenticeship offerings. He said that business partners could create profiles of their organizations to provide information regarding their businesses. He added that there were opportunities for banner advertisements on the website which would offset the cost for keeping the site up to date.

Mr. Coates expressed his concern regarding young people who had no intention of going further than high school and the lack of guidance or direction for them from the High School and felt there should be a tracking system for young people who did not plan to further their education after the 12th grade.

Mr. Coates thanked Mr. Stay for his presentation.

Mr. Coates recessed the meeting at 11:06 a.m.

Mr. Coates called the meeting back to order at 11:25 a.m.

AWARD OF CONTRACT FOR AUDIO AND VIDEO SUPPORT FOR THE COUNTY BOARD ROOM

Mr. Alan Culpeper, Director of Procurement, reviewed a proposal from The Whitlock Group for the renovation and upgrade of the audio/visual video system for the Board Room. He explained the first phase was the infrastructure of the audio/visual system which would include two 50-inch flat-screen TV's on the east and west side of the Board Room, enlarging the secretary's desk to a 5x11 to match the Board of Supervisors' dais, a control station in the back to control the audio/visual, a handicapped podium with wireless microphones, and the same push/talk microphones at the Board members' desks, at a cost of \$62,255.27. He said the second phase would be the actual mounting of fixed cameras in the Board Room at a cost of \$17,495.65. He presented a cost analysis showing current expenditures for the monthly and yearly costs of camera crews, to cover two Board of Supervisors' meetings, one Town Council meeting, one School Board meeting and four Hospital slots. He requested the Board's approval to award the contract to The Whitlock Group.

Mr. Bossio stated that the Town-County Interaction Committee had discussed upgrading the Board Room and a consensus was reached that the cost would be a 50/50 split between the Town and County. He said concern was expressed regarding the capability of the cameras to automatically focus on a speaker who pushed the button and the capability of the cameras to keep up with several speakers as multiple buttons were pushed in a heated debate or casual conversations. He reminded the Board that the automatic capability could be used for Committee meetings, etc., but it could also be operated manually as was done currently. He said that there would be a hard-wired centrally located command station with one operator, and it could be operated in-house, by an outside contractor or done remotely from Channel 21's studios in Culpeper or Fredericksburg.

Mr. Chase stated that he did not agree with any discussions at the Interaction Committee and questioned several items, such as the reference to operating the cameras from Fredericksburg, the possibility of the malfunctioning cameras, and the capability for the cameras to automatically focus on the person speaking or several people speaking at once. Mr. Bossio explained that the Fredericksburg reference was to demonstrate the capability for the cameras to be operated from a remote location. He said the camera would focus immediately on the individual who pushed his/her button to speak; and the cameras were digital, which were reliable, could be operated manually or automatically, and were no different from the current individual cameras that could also malfunction. He added that it would be the Board's choice whether to operate the cameras manually or automatically, but they would be permanently

mounted to save space in the Board Room. He said there was also the capability to broadcast over the Internet.

Mr. Chase again expressed his dislike for the entire project.

Mr. Walker stated he would make a motion but he was not clear on what was required. Mr. Bossio replied that approval was being asked to move forward with the upgrade to the Board Room, with the dollars to be split between the County and the Town.

Mr. Nixon asked for the amount of the County's share. Mr. Bossio replied it was approximately \$40,000, with the full price at \$79,000 for both phase one and two.

Mr. Nixon moved, seconded by Mr. Walker, to approve the contract for the upgrade of the Board Room with a 50/50 split with the Town.

Mr. Coates called for voice vote.

Ayes - Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Nay - Chase

Motion carried 6 to 1.

PUMP AND HAUL REQUEST

Mr. John C. Egertson, Planning Director, informed the Board that Capital Sheds, located adjacent to the Stevensburg Store, had requested a pump and haul permit in order to locate an office trailer on the property where the main employee of Capital Sheds would base his operation. He noted that the employee was handicapped and unable to use a portable toilet and there was no possibility for a drainfield on this property. He said a use permit would be required for the trailer, but the applicant was waiting until the Board's decision on the pump and haul permit before applying.

Mr. Egertson pointed out that staff was recommending against the request. He said his primary concern was that there was not an existing building, but a request for a new structure. He pointed out that pump and haul permits were technically issued to the County through its general permit with the Health Department and the County would subsequently enter into an agreement with the actual pumper and hauler through a County standard agreement. He stated that the County policy adopted a number of years ago required an application fee and insurance for pump and haul permits. He stated there was nothing in the policy that would prevent the Board from approving this request, but staff had reservations because it is a new building being proposed and in the past had only supported those that were for an existing building such as a church or something that had not had sanitary facilities. He said it was a Board decision as to whether to approve or deny the request.

Mr. Nixon asked whether the fact that the gentleman was handicapped would tend to make it more justifiable than in normal situations. Mr. Egertson replied that was something that should be considered.

Mr. Chase expressed his strong support for the request. He noted that the employee had been handicapped for twenty years and could not get out of his wheelchair without assistance nor roll his wheelchair to sanitation facilities because of the condition of the unpaved area and his employer was trying to improve the employee's working conditions. He said he had talked to the Hitt family, who owned the Stevensburg Store and leased the space to Capitol Sheds, and they had no objections.

Mr. Walker pointed out that the agreement could be terminated with 30 days' notice if the system were to fail. Mr. Chase stated that the trailer would be located approximately 200 feet from Mr. Hitt's mother's home and they would not allow it to fail.

Mr. Coates questioned whether the County would be setting a precedent by approving this request. Mr. Egertson replied that he did not think the County would set a precedent by approving this request. He noted that the County received few pump and haul requests and the majority had been approved, but under existing situations with no alternatives.

Mr. Chase disagreed with the word "precedent" because of the circumstances and the need for pump and haul since there are were no alternatives. He said the Board should review each case individually.

Mr. Chase moved, seconded by Mr. Nixon, to approve the Pump and Haul Permit.

Mr. Lee pointed out that if the motion were approved, a current business owner would be accommodated and an employee's life would be made better.

Mr. Rosenberger stated he would look more favorably on the request if it were for the landowner, but it was for someone who was leasing the land, and he would have to agree with the staff recommendation.

Mr. Coates stated he understood everyone's views, but he could not support the request. He said the County was trying to protect the roadways entering the County under the Overlay District, but was not saying this was not an appropriate business at this location.

Mr. Coates called for voice vote and show of hands.

Ayes - Chase, Lee, Nixon, Walker

Nay - Coates, Hansohn, Rosenberger

Motion carried 4 to 3.

ADDITIONAL VDOT REVENUE SHARING FUNDS FROM FY 2004 – 2005

Mr. Egertson informed the Board that VDOT had additional Revenue Sharing funds available this year in the amount of \$100,000, and the County could apply for these funds in addition to the maximum amount of \$500,000 already received. Revenue Sharing funds are matched equally between the locality and VDOT, which would require the County to put up a \$100,000 match from this year's budget to be due prior to the next fiscal year. He stated that the County had Revenue Sharing funds for the Routes 729/522 Connector Road and would require additional money. He said the County had many competing needs so it would be the Board's determination whether it would be appropriate to commit another \$100,000 to this project at this time.

Mrs. Hansohn stated that the Connector Road was critical due to the increased traffic and questioned whether there was \$100,000 in the budget for this purpose. Mr. Bossio replied that amount was available in the General Fund.

Mrs. Hansohn moved, seconded by Mr. Nixon, to move forward with this project.

Mr. Coates stated he would support the motion because the Town had an interest in the project and would participate.

Mr. Chase asked whether the Town would be contributing. Mr. Egertson replied that there was one section of the road within the Town limits, and he knew the Town was committed 100 percent to that portion of the road, but it had not been determined whether they would participate in the balance of the project.

Mr. Chase asked how far \$200,000 would go. Mr. Egertson informed him that the County had been sinking funds into a bank account for this project for the past couple of years and there was in excess of \$1 million banked for the project. He said this \$200,000 would go into that account, but actual road construction could not begin until at least 70 percent of the estimated \$5 million was available.

Mr. Walker agreed that it was critical to keep saving in order to get this project done.

Mr. Coates asked Mr. Egertson how long did it take for the County to accumulate the money for the Ira Hoffman Road. Mr. Egertson estimated it took at least three or four years of Revenue Sharing.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

VDOT REVENUE SHARING FUNDS FOR FY 2005-2006

Mr. Egertson informed the Board that a decision was needed on whether to apply for up to \$500,000 in Revenue Sharing funds for next fiscal year. He said these funds would be paid

out after July 1, when the new budget year began, and suggested that the Routes 729/522 Connector Road be designated for this purpose. He noted that the County had applied for the maximum amount of \$500,000 Revenue Sharing funds for the past seven or eight years, and the Capital Improvements Plan included a proposal for these funds. He reminded the Board that it did not have to apply for any funds, it could apply for the maximum amount, or it could apply for something in between, but the maximum amount, which VDOT would match, would add another \$1 million to the savings account for the Connector Road project.

Mr. Nixon asked whether the funds designated for the Connector Road could be reallocated or moved to fund other projects if a critical need arose. Mr. Egertson replied that could be done as long as the transfer of funds was from one secondary project to another secondary project or from a primary to a primary.

Mr. Nixon moved, seconded by Mr. Walker, to apply for \$500,000 Revenue Sharing funds.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

FIRST RESPONDER DEMONSTRATION

Mr. Bossio informed the Board that several months ago First Responder had been installed with an E-9-1-1 call-back system during times of emergencies. He noted that citizens could also sign up on the website to get messages of interest, such as cancellations of meetings or school closures due to weather conditions. He asked Ms. Dianna Catron, IT Director, to provide a demonstration on how the system worked.

Ms. Catron, IT Director, asked Mr. Bossio, Mr. Coates, Mr. Lee, Mr. Nixon, Mr. Rosenberger, and Mr. Walker to turn their cell phones on and to answer them they rang. This was done and the system identified those who did not have their cell phones with them or did not receive the message. She pointed out that messages could be sent to regular telephone numbers, e-mail, and fax numbers.

Mr. Nixon asked where citizens could sign up. Ms. Catron replied that individuals could sign up by entering pertinent information on the County website and later via telephone.

Mr. Coates thanked Ms. Catron and Mr. Bossio for their presentation.

NEW BUSINESS

REQUEST FOR WAIVER OF TIPPING FEES

Mr. Paul Howard, Director of Environmental Services, informed the Board that he had received a request from Culpeper United Methodist Church and Culpeper Baptist Church for

reimbursement of tipping fees for a burned trailer located on Carrico Mills Road in Brandy Station belonging to Ms. Nikea Johnson. He said the two churches had obtained a new trailer and were working to dispose of debris on the property from the fire. He reported that Efficient Roll-Off had volunteered to haul the trash to the landfill and estimated it would require three to four trips and the tipping fees could range between \$675 and \$1400.

Mr. Howard stated that the County currently did not have a policy for waiving fees. He said in the past when similar instances occurred, organizations were told to pay the tipping fees and petition the Board for reimbursement. This was done on a case-by-case basis. He suggested that if the Board approved the request, that a dollar amount of \$1,000 be set, and that amount be transferred from the Contingency Fund to the Landfill Enterprise Fund.

Mrs. Hansohn asked whether homeowner's insurance would cover this cost. Mr. Lee replied that it would depend upon the type and coverage of the policy, and this appeared to be a rental unit. Mr. Bossio said he understood there was no insurance.

Mr. Nixon inquired for whom would the County be waiving the fees. Mr. Bossio replied that it would be the property owner. He said the trailer was on property owned by Ms. Johnson's mother.

Mr. Walker questioned the accountability of making reimbursements directly to the individual prior to actually hauling the trash. Mr. Howard said that in the past the individual disposed of trash and petitioned for reimbursement, but in this case Ms. Johnson could not pay the fee up front.

Mr. Chase moved, seconded by Mr. Lee, to approve the request with a cap of \$1000 to be transferred to the Landfill Enterprise Fund.

Mr. Rosenberger asked whether the trailer that burned was it in compliance with the mobile homes ordinance. Mr. Egertson replied that he was not sure, but it could be replaced with another.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

FIBER OPTIC CABLE EASEMENT AGREEMENT BETWEEN CULPEPER COUNTY AND THE TOWN OF CULPEPER

Mr. Culpeper presented the Board with an agreement between the County of Culpeper and the Town of Culpeper for an easement of a fiber optic cable that would connect the County's Information Technology Department to the new Emergency Operations Center. He gave the Board details on the exact route from the IT Department to the E-9-1-1 Center.

Mr. Coates asked whether the cable would be buried and whether it had a utility easement. Mr. Culpeper replied that it would be buried five feet deep, underground all the way, and had a utility easement. Mr. Coates expressed concern that the cable would be in an area along Route 229 where the Town planned to reconstruct the road. Mr. Culpeper assured him that it would be on the west side of Route 229 and should be out of the way should the road be widened, but he would make sure that it would not need to be relocated at a later date.

Mr. Walker moved, seconded by Mr. Nixon, to accept the agreement with the caveat the cable would not need to be relocated at a later date.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

PROFESSIONAL ENGINEERING SERVICES FOR CLEVINGER'S VILLAGE WATER AND SEWER UTILITIES

Mr. Howard informed the Board that the County was obligated to build the water and waste water treatment facility at Clevenger's Corner within three years. He said the contract was awarded to Wiley and Wilson in December to complete this work if the rezoning was approved. He noted that since that time, the rezoning had been approved, and he was submitting six task orders totaling \$1.6 million for the development of a design and construction schedule and budget to be used to bill Centex in advance on a quarterly basis to cover the design and construction of these facilities. He pointed out one caveat on the task order was for preparation and design standards for the water and sewer utilities. He recalled this was discussed by the Public Works Committee prior to the Centex rezoning and the intent was to develop design standards for water and sewer systems in Culpeper County. He said, therefore, these design standards would not be paid for by Centex, but would be rolled into this project and paid out of the CIP.

Mrs. Hansohn moved, seconded by Mr. Lee, to approve the six task orders with Wiley and Wilson.

Mr. Walker stated he had mentioned in the Public Works Committee meeting that the County Plan should include a regulation that would require a utility owner to generate a capital improvement plan and maintain a sufficient fund for replacement of failed systems. Mr. Howard assured him that would be incorporated into the County's operating procedures.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

STAFF REPORT ON "EVALUATING THE CAPACITY OF SCHOOL BUILDINGS IN CULPEPER, VIRGINIA"

Mr. Bossio informed the Board that there had been many discussions during the last year or year and a half regarding capacity in the School System and specifically on the meaning of "capacity". He said that staff had completed a study evaluating the capacity of school buildings and requested permission to forward it to the School Board, the School Oversight Committee and other parties.

Mr. David Maddox, County Attorney, reported that since the VMDO study in July 2003, the School Board had urged this Board and the public to address the need for additional schools and the renovation of existing schools, due to a growing student population. He said other members of the staff had focused on the growth in student population and he had undertaken a focus on the "capacity" of school buildings. He said the report did not include any recommendations regarding buildings or capacity, but did highlight various issues which may affect capacity and the costs attached to the issue of capacity. He said it was staff's recommendation that the Board accept the report and forward it to the School Oversight Committee, with copies to the School Board and staff, and to make it available to the public.

Mr. Nixon moved, seconded by Mr. Chase, that the staff report on "Evaluating the Capacity of School Buildings in Culpeper, Virginia" be accepted by the Board, referred to the School Oversight Committee for review, consideration and recommendation to the Board of Supervisors as appropriate, and copies of the report to be made available to the School Board staff and public.

Mr. Rosenberger stated he did not receive the report until this morning and he had not had an opportunity read it. Mr. Coates agreed that it contained a lot of data to be absorbed. He thanked the staff for their work and said he hoped all of the parties would take it in good faith in an effort to evaluate the needs of the County.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

CONSIDERATION OF BUDGET AMENDMENTS - COMMISSIONER OF THE REVENUE

Mr. Bossio informed the Board that a resolution would be presented at a later date regarding an in-house assessment, but a budget needed to be approved in order to begin the program. He said Mrs. Lamb could explain the difference between two requests, one which reflected a full six months beginning in January and a reduced budget reflecting actual hiring

schedules, and the bottom line was \$206,000. He said one blank left in the budget was a \$12,000 increase for the Commissioner of the Revenue.

Mr. Walker asked what the budget would be for the upcoming year. Mr. Bossio replied that the money needed to be in place in this year's budget for six months based upon priorities and a hiring schedule, as well as the urgency to hire data collectors, assessors, and to set up office space for staff.

Mr. Walker asked whether funds had been included in this year's budget. Mrs. Lamb replied that they had not been included in this year's budget, but would be a line item in next year's budget.

At Mr. Walker's request to review the highlights of the budget request, Mrs. Lamb related that she had attended the Rules Committee discussions and had developed a budget assuming that the data collectors and the three new staff members needed for the Reassessment Division would be hired effective January 1. She noted that Mrs. Yowell had submitted an estimated request for \$206,000 reflecting space needs and spreading the timing for hiring the required staff, with the data collectors and part-time clerical coming on about May 1, which reduced her six-month estimates. She pointed out there were three existing personnel that would be moved from the Commissioner's current staff to the Reassessment Division, with requested salary upgrades for two because of increased duties, and funds would be moved from her existing budget to the new budget.

Mr. Walker and Mrs. Lamb discussed the various positions and reviewed the salary levels for part-time and full-time staff, as well as the additional responsibility for existing staff.

Mr. Nixon inquired about the final budget figure. Mr. Bossio replied that it would be \$206,000 plus \$12,000 for Mrs. Yowell's supplement, which had been agreed upon by the Board. He added he would be addressing the Board later regarding space needs.

Mr. Walker asked whether the \$218,000 included benefits. Mrs. Lamb replied there might be a small increase on the \$12,000 for the additional VRS, unless the Board elected not to pay VRS on the supplemental salary. She added that the data collectors were part-time and would not be covered by the VRS, and it would only be applicable for the three new full-time employees. She estimated the total amount to be \$218,518, plus the budget transfer of \$65,000 from the Commissioner's budget to the new Division.

Mr. Nixon moved, seconded by Mr. Lee, to appropriate \$218,518 for the Reassessment Division.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

CONSIDERATION OF OFF-SITE IMPROVEMENTS FOR THE NEW HIGH SCHOOL

Mr. Howard informed the Board that staff met with representatives from the School Site Development Team, VDOT, the Town and the Culpeper Planning Office to look at off-site improvements to serve the new High School. He understood that the off-site improvements were not included in the scope of work of the School Architect, and routes needed to be identified for water and sewer lines from the Town to the high school, as well as various transportation improvements required on Route 29, Green's Corner Road and Jonas Road to accommodate the high school. He said various scenarios were reviewed and the group recommended that an engineer be hired to conduct a preliminary engineering report to evaluate the various alternatives and to provide cost projections on the required improvements. He said the group suggested that the Timmons Group contract be amended to complete a preliminary engineering report for a total of \$14,800 from the Contingency Fund, if the Board approved.

Mr. Nixon asked whether this amount was already included in the \$2.3 million appropriated for the architects to develop the new school and its site. Mr. Howard said it was his understanding that it was not included and off-site work was not included in the Timmons Group current contract.

Mr. Coates inquired whether there was a time frame for the study. Mr. Howard replied that the preliminary engineering report would be finished by February 25. He pointed out that the study would not be the only required work for these off-site improvements, but would narrow the focus of what kind of transportation improvements would be needed, the location of water/sewer lines, and provide some cost estimates.

Mr. Coates recalled there had been discussions regarding improvements on Jonas Road and Route 666. Mr. Howard agreed there were some general discussion with VDOT regarding turn lane requirements that would be necessary, but no action was taken.

Mr. Walker questioned whether the different studies dealing with the school site would become a part of the funding for the new school. Mr. Howard stated he assumed they would be included. Mr. Bossio agreed that every item that was cost allocated to the project would be a part of that project.

Mr. Nixon asked whether the Town had agreed to extend water and sewer to the site. Mr. Bossio replied that the Town had not yet agreed because of a capacity issue, but discussions were continuing between the Town and County.

Mr. Coates stated he would like to see the additional costs involved in building the ultimate improvements versus building just the turn lanes, etc. He noted felt the ultimate should be done now to fit into the design for a future interchange at that location.

Mr. Lee moved, seconded by Mr. Walker, to appropriate \$14,800 from the Contingency Fund for the preliminary study to be done.

Mr. Coates asked that recommended improvements on Jonas Road should be included as part of the study because he understood there was a landowner willing to work with the County on right-of-way, but no contact had been made. Mr. Howard replied that would be a part of this study.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

Mr. Coates recessed the meeting at 12:40 p.m.

Mr. Coates called the meeting back to order at 12:50 p.m.

COMMITTEE REPORTS

BUILDING & GROUNDS COMMITTEE/JANUARY 11, 2005

Mr. Lee reported that the Buildings & Grounds Committee met and there were no action items.

See Attachment #1 for details of meeting.

RULES COMMITTEE/JANUARY 11, 2005

Mr. Walker reported that the Board had acted earlier on a Rules Committee recommendation regarding the budget for the Reassessment Division, but the resolution on the in-house assessment would require action.

Mr. Walker moved, seconded by Mr. Nixon, to approve the resolution.

Mr. Walker stated the stipend for the Commissioner of the Revenue should be clarified to show that the amount would be \$12,000 for the entire year or \$6,000 for six months. He said the figure should actually be \$5,625 for five months, including the VRS. He felt the appropriate amount should be changed to \$212,081.

Mr. Coates called for voice vote.

Ayes - Chase, Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Motion carried 7 to 0.

Mr. Walker pointed out that the Rules Committee's recommendation on the Board Room had been acted upon earlier. He said the discussion regarding Countywide Financial and Other

Services would be continued in the next Rules Committee meeting. He asked for Board members to submit any comments they may have on that issue.

See Attachment #2 for details of meeting.

Mr. Coates announced that Mrs. Hansohn was ill and had to leave, but she hoped to return later.

PUBLIC WORKS COMMITTEE /JANUARY 11, 2005

Mr. Nixon reported that Public Works met on January 11, but there were no action items to bring forward. The only action item had been acted on earlier by the Board.

See Attachment #3 for details of meeting.

E-9-1-1 BOARD OF DIRECTORS MEETING/JANUARY 20, 2005

Mr. Nixon reported, in Mrs. Hansohn's absence, that the E-9-1-1 Board met and approved the E-9-1-1 Budget for Operations. There were no action items.

See Attachment #4 for details of meeting.

AD HOC ANIMAL SHELTER COMMITTEE/JANUARY 20, 2005

Mr. Chase reported the Ad Hoc Committee met and he had been reelected Chairman. He said the Committee had sent letters to the local veterinarians inviting them to next month's meeting to discuss the possibility of obtaining the lowest price possible for emergency and routine health care for sick or injured animals. There were no action items.

TOWN/COUNTY INTERACTION/JANUARY 26, 2005

Mr. Chase reported that the Committee met and discussed the proposed Board Room upgrades. He said it was agreed that Mr. Bossio and Mr. Godfrey would attend the next Cable Commission meeting and explain how the changes would affect the Commission's budget. He noted that a commuter train and affordable housing would be discussed next month.

ECONOMIC DEVELOPMENT REPORT

Mr. Carl Sachs, Director of Economic Development, stated he was going to report on Talenthound.com, but Mr. Stay had made that presentation earlier. He said the website was not only a wonderful resource for students, but also for anyone looking for employment or thinking about reentering the education arena. He added that he would investigate the opportunity to advertise the economic development effort on that site.

AIRPORT ADVISORY COMMITTEE

Mr. Bossio reported that the Airport Advisory Committee met and there were no action items. He called the Board's attention to an article entitled "As Rare as Pandas" which related how general aviation was progressing in the rest of the world, including China.

ADMINISTRATOR'S REPORT

Mr. Bossio presented the following Administrator's Report and reversed items b. and c.

a. Review of Operating Budget Calendar - 2005. He and Dr. Cox had decided upon March 15 – 1:00-5:00 p.m. for inside departments and 5:00 p.m. on for outside departments and the School Board.

c. 2005 Comprehensive Plan Planning Meeting Schedule. Mr. Egertson discussed the schedule of meetings which the Planning Commission would be holding throughout February to provide an overview of the draft Comprehensive Plan and to gather input/comments prior to formal public hearings. He said that the meetings would be held on February 8, at the Rapidan Volunteer Fire Department; February 10, in the Board Room, County Administration Building; February 22, at the Jeffersonton Community Center; February 23, at Reva Volunteer Fire Department; and February 24, at Brandy Station Volunteer Fire Department. The meetings would begin at 7:00 p.m. and end at 9:00 p.m. He said there would be no need to attend more than one meeting since they would be identical except the meeting in the Board Room would include a presentation by the Town, since the Town and County were both revising their Comprehensive Plans.

b. Update on the "Classroom Building in the Middle".

Mr. Bossio stated that Mr. Hunter Spencer was present to provide an update on the "Classroom Building in the Middle".

Mr. Spencer reported that the construction contract had been signed for the "Classroom Building in the Middle", and the trailers were being removed. He said the contractor expected to have several trailers out by the end of this week and the remainder out by the end of next week. He noted that the contractor had ordered the building and was getting his materials in place.

Mr. Lee asked whether the building was still on schedule for August. Mr. Spencer replied that date was no longer applicable, but would be 240 days from the date the site was turned over to him, which could not be done until the trailers were removed. He said if the trailers were off the site by the end of next week, the same day in October would be the completion date.

Mr. Walker asked about the disposal of the trailers and whether any churches were interested. Mr. Spencer replied that one church had talked with the Building Official's Office and did not pursue the matter further after learning what was involved in setting the trailers. He said the RFP contained a combination of proposals for individuals to make to the County, but the only proposal received was for the County to pay to have them removed.

Mr. Nixon asked whether the trailers could be demolished onsite and the debris hauled away. Mr. Spencer stated that the price for doing that was more expensive than it was to have them jacked up on wheels and hauled away.

Mr. Coates thanked Mr. Spencer for his report.

CLOSED SESSION

Mr. Nixon moved to enter into closed session, as permitted under the following *Virginia Code* Sections, and for the following reasons:

1. Under *Virginia Code* §2.2-3711(A)(1), to consider: (A) Appointment to the Cable Commission; (B) Reappointments to the Disability Services Board; (C) Reappointment and/or appointment to the Joint Board of Building Code Appeals Board; and, (D) Readvertisement for appointment to the Library Board to represent the East Fairfax District; (E) Reappointment and/or appointments to the Parks & Recreation Advisory Committee to represent the Stevensburg District; (F) Readvertisement for appointment to the Rappahannock Rapidan Community Services Board; (G) Readvertisement for appointment to the Culpeper Recreation Foundation, Inc.; (H) Consideration of individuals willing to serve on other Boards, Committees or Commissions; (I) Potential nominees for "Culpeper Colonel"; and (J) Consideration of appointment to the School Oversight Committee.
2. Under *Virginia Code* §2.2-3711(A)(7), for consultation with legal counsel and Staff pertaining to actual litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the County.
3. Under *Virginia Code* §2.2-3711(A)(3) and (A)(7), for discussion with legal counsel and Staff pertaining to the sale of parcels in the Airport Industrial Park, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
4. Under *Virginia Code* §2.2-3711(A)(7), for consultation with legal counsel and Staff pertaining to actual litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the County.
5. Under *Virginia Code* §2.2-3711(A)(7) for consultation with legal counsel and Staff pertaining to probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the County.

Mr. Nixon added item (J) to item 1, which he neglected to include.

Seconded by Mr. Walker.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Nay – Chase

Absent - Hansohn

Motion carried 5 to 1.

Mr. Coates called for a recess at 1:10 p.m. for a lunch break.

The Board reconvened at 3:00 p.m. and entered into closed session.

The Board returned to open session at 4:00 p.m.

Mr. Coates polled the members of the Board regarding the closed session held. He asked the individual Board members to certify that to the best of their knowledge, did they certify that (1) only public business matters lawfully exempted from the open meeting requirements under Virginia Freedom of Information Act, and (2) only such public business matters as were identified in the closed session motion by which the closed meeting was convened, were heard, discussed or considered by the Board in the closed session.

Mr. Coates asked that the record show Mr. Chase was not present for the Closed Session.

Ayes – Walker, Lee, Coates, Nixon, Rosenberger, Hansohn

RE: ACCEPTANCE OF RESIGNATION AND APPOINTMENT TO THE CABLE COMMISSION

Mr. Nixon moved, to regretfully accept Michelle North's resignation from the Cable Commission and to appoint Blynn Cascadden to the fill the vacancy. Seconded by Mr. Lee.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

RE: ACCEPTANCE OF RESIGNATION AND APPOINTMENTS TO THE DISABILITY SERVICES BOARD

Mr. Nixon moved to regretfully accept Howard M. Mills' resignation from the Disability Services Board and to reappoint John E. Brooks, Linda Kennedy and Elizabeth E. Fry. Seconded by Mr. Lee.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

RE: ACCEPTANCE OF RESIGNATION FROM THE JOINT BOARD OF BUILDING CODE APPEALS

Mr. Nixon moved to regretfully accept Robert Lehman's resignation from the Building Code Appeals Board. Seconded by Mr. Lee.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

RE: AUTHORIZATION TO READVERTISE VACANCY

Mr. Nixon moved to readvertise for the vacancy to represent the East Fairfax District on the Library Board. Seconded by Mr. Lee.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

RE: REAPPOINTMENT TO THE PARKS & RECREATION ADVISORY COMMITTEE

Mr. Nixon moved to reappoint Keith Harris to the Parks and Recreation Advisory Committee to represent the Stevensburg District. Seconded by Mr. Lee.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

RE: AUTHORIZATION TO READVERTISE FOR VACANCY ON RRCSB

Mr. Nixon moved to readvertise the vacancy on the Rappahannock-Rapidan Community Services Board. Mr. Lee seconded.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

RE: AUTHORIZATION TO READVERTISE FOR VACANCY ON CULPEPER RECREATION FOUNDATION, INC.

Mr. Nixon moved to readvertise for consideration of appointment to the Culpeper Recreation Foundation, Inc. Seconded by Mr. Lee.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

RE: CONSIDERATION OF BUDGET AMENDMENTS - COMMISSIONER OF THE REVENUE

Mr. Walker asked that the budget amendments for the Commissioner of the Revenue be reconsidered to amend the dollar amount appropriated.

Mr. Maddox stated that the Board had the choice to either rescind or amend the earlier motion.

Mr. Walker moved, seconded by Mr. Nixon, to amend the amount appropriated earlier Re: Consideration of Budget Amendments - Commissioner of the Revenue to \$214,827.

Mr. Bossio explained that the increase in the Commissioner of the Revenue's salary was calculated on a yearly basis at \$12,000, and the amended amount would reflect 50 percent of that for six months.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

RE CONSIDERATION OF APPOINTMENT TO THE SCHOOL OVERSIGHT COMMITTEE

Mr. Nixon moved to appoint Gary Close as the Board of Supervisors' representative on the School Oversight Committee. Mr. Lee seconded.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

Mr. Lee announced he would not be present for the evening session due to a family matter in Fredericksburg.

ADJOURNMENT

Mrs. Hansohn moved, seconded by Mr. Nixon, to adjourn at 4:06 p.m.

Mr. Coates called for voice vote.

Ayes – Coates, Hansohn, Lee, Nixon, Rosenberger, Walker

Absent – Chase

Motion 6 to 0.

Peggy S. Crane, CMC
Deputy Clerk

John F. Coates, Chairman

ATTEST:

Frank T. Bossio
Clerk to the Board

Approved: March 1, 2005